

# WHS & HANMER SCHOOL BUILDING COMMITTEE

## SPECIAL MEETING MINUTES

### Monday, May 7, 2012

Present:

Committee Member Name		Present	Absent	Excused
	Christine Fortunato, Chairman	X		
	J. Edward Brymer Jr., Vice Chairman			X
	Steven Barry	X		
	Daniel Camilleri	X		
	Frank Dellaripa	X		
	Diane Fitzpatrick, Clerk	X		
	Peter Gardow	X		
<b>Liaison Present</b>	David Drake, Council Liaison	X		
	Mike Turner, Staff Liaison	X		
<b>Staff Present</b>				
	Jeff Bridges, Town Manager	X		
	Tim McDowell, Supt. Of Schools			X
	Mike Emmett, Asst Supt. School			X
	Tom Moore, WHS Principal			X
	Fred Bushey, Dir of Maintenance	X		
	Lori Schroll, Administrative Analyst - Engineering	X		
<b>Guest Present</b>	Rusty Malik, Quisenberry Arcari			X
	Tom Arcari, Quisenberry Arcari			X
	Ken Biega, O&G			X
	Alan McIlveen			X
	Duncan Forsyth, Town Attorney	X		
	Al DiVincentis, Town Attorney	X		

#### 1. Call to Order:

Chairperson Fortunato called the meeting to order at 5:02 PM in the Town Hall Conference Room #1, 505 Silas Deane Highway.

#### 2. Public Comments:

No public in attendance

#### 3. Minutes of April 30th meeting:

Motion by Dan Camilliere, seconded by Frank Dellaripa to approve the minutes of April 30, 2012 meeting with corrections. All present voted in favor.

#### 4. Executive Session – Legal matters – Contracts and possible Litigation

Motion by Dan Camilliere, seconded by Frank Dellaripa to adjourn to Executive Session at 5:08 p.m., all Town/BOE Staff and Town Attorney's Forsyth & DiVincentis were asked to stay in the meeting.

Motion by Dan Camilliere to leave executive session seconded by Peter Gardow at 5:48 p.m. It was noted that no votes or decisions were made while in executive session.

## **5. Discussion of Next Steps: Referendum**

- a) **Architectural Services for Phase II** – Consensus of committee to wait until Monday 5/17/12 to send out RFQ, as town is still waiting for clarification from State on compliance with Statute.
- b) **Construction Manager RFQ** – Discussion took place regarding this document going out on Thursday 5/10/12. Attorney DiVencentis advised that everything be put into the document, so that prospective respondents will know exactly what is expected of them.

## **6. Contract Work Group Report CM/RFQ:**

The committee will meet directly after this meeting to go over the document that Mike Turner has composed to incorporate their comments. Mike will solicit input from Attorney DiVencentis and from CIRMA as well.

## **7. Other Business**

The next meeting will be on 5/14/12 at 6:30 p.m. at the Town Hall.

## **8. Adjournment:**

Motion to adjourn made by Peter Gardow seconded by Dan Camilliere. All members voted in favor. Meeting adjourned at 6:25 PM.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

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Diane Fitzpatrick, Clerk